



PARENT AND COMMUNITY CODE OF CONDUCT

I. Introduction

- I.1 Marcellin College (**the College**) is a Catholic faith learning community. The strength of that community lays in the strong, thoughtful and respectful relationships which exist between all members of our Marcellin family. The relationships we build are founded on the words of Champagnat who said that “to educate young people we must first love them and love them all equally”. Saint Marcellin takes this idea further when he said, “Let it be said of the Marists as it were said of the early disciples – see how they love one another”.
- I.2 This Code of Conduct has at its heart the teachings of our shared Christian faith animated by the philosophy of Saint Marcellin Champagnat. It is our hope that all who enter our College or engage with our staff, our boys, our volunteers and each other will honour the philosophy and intent of our Founder with regards to their interactions with all members of the Marcellin family.
- I.3 The College aims to provide an open, welcoming, inclusive and safe environment for all members of the Marcellin family. All members of our College community always have a right to feel safe and respected.
- I.4 All parents, guardians, step-parents, family members, and friends of students enrolled at the College must support and encourage the values, activities and ethos of the College, and are encouraged to read and understand the policies and procedures of the College (including this Code of Conduct).
- I.5 This Code of Conduct applies to all parents, family members and/or guardians of a student enrolled at the College (referred to as “**Parents**”).
- I.6 We believe that Parents are significant contributors in our community and we aim to work in partnership with Parents in the care and growth of each student.
- I.7 This Code of Conduct outlines the way in which the College requires Parents to conduct themselves when visiting the College campus, participating in College activities and communicating with members of our community (including students, staff, visitors and other parents).

2. Expected behaviour

- 2.1 Parents are required to:
 - (a) comply with all safety policies and procedures in place at the College, namely [Child Safety & Protection](#);
 - (b) comply with relevant legal obligations under applicable legislation and any court order;
 - (c) only enter a classroom or attend a College related activity with permission from a staff member;
 - (d) listen respectfully when attending any kind of College assembly, activity, presentation, class event, or public meeting;
 - (e) treat all other members of the Marcellin family with courtesy and respect, including parents, staff, contractors, volunteers, students (including their own), and visitors to the College;

- (f) act with integrity;
- (g) when attending a College event in a voluntary capacity, accept the authority of the teacher (or teachers) when visiting a College activity and comply with any reasonable direction;
- (h) respect the privacy of staff, contractors, volunteers, students and other parents;
- (i) never reveal confidential information relating to the College, staff members, contractors, volunteers, other Parents, and/or students at the College;
- (j) contribute to a positive and friendly culture within the College community;
- (k) support and encourage the values, activities and ethos of the College;
- (l) respect a person's professional and personal environment and not harass other people online;
- (m) not use social media to voice grievances about the College; and
- (n) make reasonable efforts to ensure that their children comply with the College's Social Media Policy.

3. Unacceptable behaviour

3.1 We have a zero-tolerance policy for violence and aggressive behaviour of any kind.

3.2 Parents must not:

- (a) engage in violent behaviour at any time;
- (b) raise their voice or interrupt a staff member, contractor, or volunteer that is speaking;
- (c) speak to staff, contractors, or volunteers in a derogatory or offensive manner;
- (d) bully, harass, intimidate or threaten other parents, staff, contractors, volunteers, students, and visitors to the College;
- (e) disparage the College's Catholic teaching or act otherwise in a manner which is disrespectful or contradictory to the College's ethos;
- (f) interrupt or disrupt a teacher whilst classroom instructions or learning activities are taking place;
- (g) discipline or reprimand a child;
- (h) take a photo or video recording of a child if that child is not their own child, unless the parent of the child is present at the time and consents to the photo or video recording being taken;
- (i) take a photo, video recording, or audio recording of a staff member, contractor or volunteer without prior consent;
- (j) post a comment, photo, video recording, or audio recording of a staff member, child, contractor, volunteer or other parent on social media without prior consent;
- (k) post on social media defamatory, offensive, sexually inappropriate, or other material that may damage the reputation of the College;

- (l) disclose the personal details of a student or parent to another person without consent;
- (m) attend the College whilst intoxicated on drugs or alcohol;
- (n) smoke on the College grounds; or
- (o) deliberately exclude a student or parent or treat a student or parent differently to other students or parents;

4. Court orders

4.1 Whilst the College will make reasonable attempts to comply with a court order, the College's priority is the wellbeing of the students and will only comply with court orders to the extent necessary. The College prefers not to become involved in family law proceedings and domestic disputes.

5. When making a complaint

5.1 Parents have the right to raise issues and concerns related to the education of their child or other matters relating to the College.

5.2 Parents should ensure that they raise their issues and concerns with the right person and follow the correct communication channels according to our policies and procedures including the College's Communication Protocols.

5.3 When making a complaint to the College, Parents are required to act in a manner consistent with this Parent and Community Code of Conduct.

6. Consequences of a breach

6.1 Any person may notify the Principal of a possible breach of the Parent and Community Code of Conduct.

6.2 The Principal or their representative will investigate the complaint to determine whether there has been a breach of the Parent and Community Code of Conduct or another policy.

6.3 If satisfied that a breach has occurred, the Principal or their nominee may implement disciplinary action against the respondent such as a warning, direction to provide an apology, direction not to enter College grounds for a period of time, or termination of enrolment.

7. Related policies and procedures

- 7.1 Privacy Policy;
- 7.2 Enrolment Agreement;
- 7.3 Enrolment Policy;
- 7.4 Enrolment Terms and Conditions;
- 7.5 Uniform Policy and Dress Code;
- 7.6 Communication Protocol;
- 7.7 Child Protection and Safety Policy; and
- 7.8 Child Safety Code of Conduct.

Any questions in relation to this Parent and Community Code of Conduct, please contact the Director of Community Engagement & Marketing.